



Baldwin Park East Side LL

League ID: 4051904

Bylaws

Adopted October 28, 2025

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I. General Meetings

A. Annual General Meeting:

1. A General Membership Meeting is any meeting of the membership of the league which is called in accordance with this Constitution. A minimum of one meeting per year (Annual Meeting, see Section 6) is required. General Membership Meetings may be held in-person and/or by other electronic means which allow for full participation by all Members.

B. Biannual General Meeting

1. The biannual meeting of the Members of the Baldwin Park Eastside Little League (BPESLL) shall be held within 90 days prior to Closing Ceremonies each year for the purpose of electing an Executive Board of Directors for the following year. Agenda and financial reports will be available upon request for members prior to the meeting.

II. Officers/Board of Directors

A. The Board of Directors shall include the following voting positions:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Player Agent
6. Safety Officer
7. Coaching Coordinator
8. Sponsorship Coordinator
9. T-Ball Coordinator
10. Umpire-in-Chief
11. Team Mom Coordinator
12. Snackbar Coordinator
13. Information Officer
14. Field Maintenance Manager
15. Equipment Manager
16. Events/Fundraising Coordinator

B. Assistants, auxiliaries, inactive, and honorary board members hold non-voting positions.

III. Qualifications To Join the Board of Directors

A. To join the board of directors, a member must be in good standing within the last fiscal year.

B. To join the Executive Board of Directors, one must have served as an active board member in the last fiscal year (October 1st through September 30).

C. The Board of Directors shall hold office for the entire year (both spring and fall seasons) or until successors are elected and assume the position. Each Board of Directors will be included in the League's insurance policy.

1. The Board of Directors may appoint such other Officers, Agents, or Division Representatives deemed necessary; and may prescribe the powers and duties of each and may fill any vacancy which may occur in any office.

D. Board of Directors attendance is critical to the facilitation of League goals. For any board member who misses three meetings, the Executive Board of Directors reserves the right to remove the board member and fill the resulting vacancy.

IV. Executive Board of Directors

A. The Executive Board of Directors membership shall include the following Officers:

1. President
2. Vice President
3. Treasurer
4. Secretary
5. Player Agent

V. Executive Board of Directors vs. Board of Directors

A. Executive Board of Directors

1. The Executive Board of Directors consists of elected officers who oversee the governance and operations of Baldwin Park Eastside Little League.
2. Positions within the Executive Board are elected by the League membership and serve a term of **two (2) years**.
3. The Executive Board is authorized to make urgent, business-oriented decisions on behalf of the League in the following circumstances:
 - a) If an urgent matter arises and the next regularly scheduled Board of Directors meeting is too far away to address it effectively.
 - b) If a scheduled Board of Directors meeting fails to reach quorum, and the issue cannot wait until the next meeting.

B. Board of Directors

1. The Board of Directors includes individuals appointed by the Executive Board to support the League's mission and operations.
2. Appointments to the Board of Directors are for a term of **one (1) year** and are subject to renewal at the discretion of the Executive Board.
3. Board members assist with planning, executing events, and achieving the League's goals.

VI. Meeting Procedures

A. Executive Board of Directors Meetings

1. Meetings require **three (3) Executive Board members** to meet quorum.
2. Notice of meetings must include the purpose as outlined in a written agenda.
3. Topics not on the agenda may be addressed under the "Business from the Floor" section.
4. Any Executive Board member may request a meeting. A meeting will be called if a **majority of the Executive Board members agree** to the request.

- B. Board of Directors Meetings
 - 1. Meetings require sufficient members present to meet a quorum
 - 2. Notice of meetings must include the purpose as outlined in a written agenda.
 - 3. Topics not on the agenda may be addressed under the “Business from the Floor” section.
 - 4. Any Board member may request a meeting through an Executive Board member. The President shall call the meeting at their discretion.
- C. Voting Rights and Attendance
 - 1. Proxy Voting
 - a) Proxy voting is not allowed. Members must be physically present at a meeting or participate via phone or video call to vote.
- D. Attendance Requirements
 - 1. Board of Directors attendance is critical to the League’s operations.
 - 2. Any Board member who misses three (3) meetings without valid cause may be removed by a majority vote of the Executive Board.
- E. Meeting Time Limits and Virtual Meetings
 - 1. Meeting Discussions
 - a) Meeting discussions are limited to **30 minutes per topic** to ensure efficient facilitation of League goals.
 - b) Unresolved topics will be placed on the agenda for the next meeting.
 - 2. Virtual Meetings
 - a) Virtual meetings may be held on an as-needed basis.
 - b) Virtual meetings must follow quorum requirements.

VII. Active Participation Requirements for Board Members

A. **Expectations of Active Membership**

All members of the Board of Directors are required to actively participate in Baldwin Park Eastside Little League activities and fulfill their roles as representatives of the organization. This includes:

- 1. Regular attendance at board meetings.
- 2. Active participation and assistance at league events, including but not limited to opening day ceremonies, fundraisers, games, tournaments, closing ceremonies, and other scheduled activities during the spring **AND** fall seasons.
- 3. Engagement in planning and execution of ongoing league operations.

B. **Determination of Inactive Status**

- 1. Board members who fail to meet the active participation requirements as outlined above, without prior notice or justifiable cause, will be deemed **Inactive Members**. This can be determined by the Executive Board of Directors.

C. **Consequences of Inactive Status**

- 1. Board members classified as inactive will:
 - a) Lose their voting rights during board meetings and decision-making processes.
 - b) Be ineligible to hold leadership roles or chair committees until their status is restored.

D. Reinstatement of Active Membership

1. Inactive members may regain active status upon demonstrating a consistent commitment to the organization's activities, as determined by a majority vote of the executive board.

E. Oversight and Enforcement

1. The Executive Board is responsible for monitoring compliance with these requirements and may issue reminders, warnings, or take further action as necessary.

VIII. Accounting Procedure

A. The Board of Directors shall receive at its monthly meeting a "Statement of Income and Expense" for the most recently completed month.

B. These reports will be verified by the President and Treasurer. The reports will be based on the Local League Accounting Procedure recommended by Little League Headquarters.

C. The report shall be filed with the records of the Local League and an abstract thereof entered in the minutes of the meeting. A copy of the report shall be forwarded to Little League Headquarters on an annual basis.

D. No Board of Directors member is to receive special compensation for participating on the BPESLL Board of Directors. BPESLL will operate in accordance with the laws and regulations of a nonprofit entity.

IX. Expected Duties Of Each Member Of The Board Of Directors

A. The President shall:

1. Conduct the affairs of the Local League and execute the policies established by the Board of Directors.

2. Present a report on the condition of the Local League at the Annual Meeting.

3. Communicate to the Board of Directors such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of the Local League.

4. Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules, and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of the charter issued to the Local League by that organization.

5. Investigate complaints, irregularities, and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.

6. Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof by December 31st of the calendar year.

7. With the assistance of the Player Agent, examine the application and support proof of age documents of every player candidate and

8. Certify residence and age eligibility before the player may be accepted for tryouts and selection.

9. Complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9; or delegate this responsibility to the league Safety Officer, or other designated Board member.
10. Ensure that all individuals who submit the Volunteer Application complete the Abuse Awareness Training as outlined in the Little League Child Protection Program, or delegate this responsibility to the league Safety Officer, or other designated Board member.
11. Ensure the Local League complies with the requirements of the Little League Child Protection Program or delegate this responsibility to the league Safety Officer, or other designated Board Member.
12. Help coordinate with the Player Agent all scheduling of games for the league, including regular season, playoffs, and Fall Ball (if BPESLL hosts).
13. Help coordinate with the Player Agent to reschedule all rainout games across all Divisions.
 - a) No game can be rescheduled without the advice of the League President, Player Agent, the Division Director, and the Umpire-in-Chief.
14. Participate in assigned “Board Member of the Day” shifts and/or snack bar shifts
15. Participate in assigned attendance for all levels of Tournament play BPESLL is participating in (especially if hosted by another league)
 - a) Including but not limited to:
 - (1) District’s T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

B. The Vice President shall:

1. Perform such duties as may from time to time be assigned by the Board of Directors or by the President.
2. In the absence or disability of the President, and when so authorized by the President or the Board of Directors, perform the duties and exercise the powers of the President. When acting, the Vice President shall have all powers of that office.
3. Oversee and provide support to the following positions: **Safety Officer, Equipment Manager and Sponsorship Coordinator.**
 - a) Ensure that these officers are performing their duties in accordance with league policies and Little League guidelines.
 - b) Serve as liaison between these officers and the Board of Directors.
 - c) In the event that any of these positions are unfilled, the Vice President shall assume and conduct the duties of that office until a replacement is appointed and approved by the Board.
4. Assist in the overall operation and coordination of the Snackbar in collaboration with the Snackbar Coordinator.
5. Participate in assigned “Board Member of the Day” shifts and/or snack bar shifts.
6. Participate in assigned attendance for all levels of tournament play BPESLL is participating in (especially if hosted by another league), including but not limited to:
 - a) District’s T.O.C. Tournament
 - b) Little League All-Star Tournament (all levels)

C. The Secretary shall:

1. Report directly to the President and shall have such other responsibilities as the President or Board of Directors may direct.
2. Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
3. Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
4. Maintain a list of all Regular, Sustaining, and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
5. Maintain a current list of all Regular Members in good standing and determine the number of Regular Members needed to constitute a quorum.
6. Issue membership cards to Regular Members, if approved by the Board of Directors.
7. Keep the minutes of the meetings of the Members, the Board of Directors, and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
8. Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
9. Notify Members, Directors, Officers and Committee Members of their election or appointment. Provide each of these individuals with a copy of the Local League Constitution.
10. Participate in ALL local league drafts and assist the Player Agent in keeping accurate records of teams.
11. Maintain Manager/Coach Applications, All-Star Manager Applications, and Member Applications.
12. Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee
13. Keep a copy on file of the charter document
14. Assist the Safety Officer with practice field locations.
15. Be responsible for seeing that the Bylaws and Constitution are reviewed and approved annually.
16. Responsible for securing facilities for meetings as needed.
17. Participate in assigned "Board Member of the Day" shifts and/or snack bar shifts
18. Participate in assigned attendance for all levels of Tournament play
BPESLL is participating in (especially if hosted by another league)
 - a) Including but not limited to:
 - (1) District's T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

D. The Treasurer shall:

1. Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.

2. Receive all money and securities and deposit the same in a depository approved by the Board of Directors.
3. Keep records for the receipt and disbursement of all moneys and securities of the Local League.
4. Approve all payments from allotted funds and draw checks/debit card transactions therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have an authorized signer's signature.
5. Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
6. Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.
7. Prepare monthly ledger of accounts payable and receivable to the Board of Directors.
8. Ensure that no payment is made unless the invoice has been approved by and contains the signature of the President and/or Treasurer.
9. Be responsible for obtaining a Certified Public Accountant (CPA) to prepare and file the annual tax return with the Internal Revenue Service (IRS). The specific Certified Public Accountant to be used must be approved by the Executive Board of Directors.
10. Be listed as the primary contact with the IRS, Franchise Tax Board and banking institutions.
11. Be listed as the primary contact with the State of California Secretary of State Office. J. The 990 Tax Returns are to be filed within 60-days of each fiscal year end.
12. Participate in assigned "Board Member of the Day" shifts and/or snack bar shifts
13. Participate in assigned attendance for all levels of Tournament play BPESLL is participating in (especially if hosted by another league)
 - a) Including but not limited to:
 - (1) District's T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

E. The Player Agent shall:

1. Report directly to the President and shall have such other responsibilities as the President or Board of Directors may direct.
2. Coordinate, organize and lead the draft with assistance from the President and other designated board members.
3. Record all player transactions (draft, trades and rosters) and maintain an accurate and up-to-date record thereof.
4. Receive and review applications for player candidates and assist the President in verifying residence and/or school enrollment and age eligibility.
5. Conduct tryouts, player drafts, All-Star selection, and all other player transactions or selection meetings.
6. Prepare the Player Agent's list.

7. Prepare for the President's signature and submission to Little League Baseball, Incorporated team rosters, including players claimed, and the tournament team eligibility affidavit.
8. Be responsible for the All-Star selection process (keeping all results secret and sharing only with the League President).
9. Be allowed, with the approval of the board, to coach in any division.
10. Assist the Safety Officer with practice field locations.
11. Be responsible for all scheduling of games for the league, including regular season, playoff and Fall-ball (if BPESLL hosts)
12. Be responsible for rescheduling all rained-out games in all Divisions.
 - a) No game can be rescheduled without the advice of the League President, Player Agent, the Division Director, and the Umpire-in-Chief.
13. Participate in assigned "Board Member of the Day" shifts and/or snack bar shifts
14. Participate in assigned attendance for all levels of Tournament play BPESLL is participating in (especially if hosted by another league)
 - a) Including but not limited to:
 - (1) District's T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

F. The Safety Officer shall:

1. Report directly to the Vice-President and shall have such other responsibilities as the President or Board of Directors may direct.
2. Be responsible for creating awareness, through education and information, of the opportunities to provide a safer environment for Players and all participants of Little League.
3. Develop and implement a plan for increasing the safety of activities, equipment, and facilities through education, compliance, and reporting, which may include:
 - a) Education – Facilitate meetings and distribute information among participants, including players, managers, coaches, umpires, league officials, parents, guardians, and other volunteers.
 - b) Compliance – Promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
 - c) Reporting – Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.
 - d) Background Checks - If the League President so designates, the Safety Officer will complete the required background checks per Little League Regulation I(b) and I(c)(8) & (9).
4. Ensure that all individuals who submit the Volunteer Application complete the Abuse Awareness Training as outlined in the Little League Child Protection Program
5. Conduct a Safety Clinic for all division managers and coaches prior to the season-opening.
6. Provide Sexual Harassment & Child Abuse reporting information

7. Create the League's ASAP Safety Plan. Provide a copy to the President by January 1st of the calendar year to be submitted by the President to Little League Headquarters.
8. Review Baldwin Park Eastside Little League's Insurance policy, and in collaboration with the League President, ensure that adequate amounts of coverage are secured for the League and its Directors and Officers.
9. Conduct random safety inspections to check that player equipment, e.g., bats, helmets, catching equipment, etc., complies with Little League Rules and Regulations and that players are legally and properly equipped
10. Will act as the liaison between the insurance company & any parties filing an insurance claim.
11. Record all incidences of safety and/or injury in a log to be submitted to the President.
12. Be responsible for distributing First Aid Kits and ASAP Safety Plan to managers.
13. Survey BPESLL Snackbar and common areas for Safety Compliance.
 - a) Including fire extinguishers
14. Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of the Safety Officer or as stipulated in the BPESLL ASAP Safety Plan.
15. Run volunteer background checks
16. Create and distribute volunteer badges to approved volunteers
17. Assist Treasurer in collecting volunteer fees (for background check and badge)
18. Participate in assigned "Board Member of the Day" shifts and/or snack bar shifts
19. Participate in assigned attendance for all levels of Tournament play BPESLL is participating in (especially if hosted by another league)
 - a) Including but not limited to:
 - (1) District's T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

G.

The Coaching Coordinator shall:

1. Report directly to the President and shall have such other responsibilities as the President or Board of Directors may direct.
2. Schedule and train staff by conducting a scorekeeper/pitch-count clinic for all divisions prior to the season opener and at mid-season, as needed.
3. Coordinate preparation of playing fields prior to playing season.
4. Coordinate the "work party" to assist with the duties of preparing the fields.
5. Oversee official scorekeeping and monitor all score sheets for each division.
6. Ensure all final scores are reported to the League Information Officer and/or the Player Agent.
7. Serve as the contact person for Little League and its manager-coach education program for all Divisions.

8. Report complaints and incidents of bad conduct to the League President, Safety Officer, and Umpire-in-Chief.
9. Assist with the tryouts, the player draft, All-Star selections, and all other player transactions or selection meetings with Player Agent.
10. Secure and coordinate with the Player Agent, the use of practice fields for all league divisions.
11. Organize a mid-season meeting with all managers.
12. Responsible for collecting background checks and returning them to the Safety Officer before volunteers can participate in ANY league activity where children are present.
13. Participate in assigned “Board Member of the Day” shifts and/or snack bar shifts
14. Participate in assigned attendance for all levels of Tournament play BPESLL is participating in (especially if hosted by another league)
 - a) Including but not limited to:
 - (1) District’s T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

H. Sponsorship Coordinator shall:

1. Report directly to the President and shall have such other responsibilities as the President or Board of Directors may direct.
2. Solicit, secure, and maintain relationships with local businesses, community partners, and organizations to obtain sponsorships that support league operations and events.
3. Maintain an annual list of sponsors and ensure the timely issuance of thank-you letters and official tax receipts in conjunction with the Treasurer.
4. Coordinate with the Treasurer for the collection and accurate recording of sponsor income.
5. Coordinate the production and distribution of sponsorship banners, plaques, and other recognition materials.
6. Work collaboratively with the Events/Fundraising Coordinator to incorporate sponsor recognition into league events and fundraising campaigns.
7. Research and present new sponsorship opportunities or community partnership programs to the Board of Directors for approval.
8. Advertise and promote sponsor involvement through league-approved communication channels (e.g., website, social media, printed materials).
9. Maintain organized records of all sponsorship contracts, commitments, and deliverables.
10. Participate in assigned “Board Member of the Day” shifts and/or snack bar shifts.
11. Participate in assigned attendance for all levels of tournament play BPESLL is participating in (especially if hosted by another league), including but not limited to:
 - a) District’s T.O.C. Tournament
 - b) Little League All-Star Tournament (all levels)

I. The Umpire in Chief shall:

1. Report directly to the President and shall have such other responsibilities as the President or Board of Directors may direct.
2. Recruit and recommend to the President and Board of Directors for appointment of a staff of umpires and replacements. Or secure an Umpire Association or Assigner for the duration of the season.
3. Be chairman of any such committee relating to Umpire complaints or protests.
4. Submit a Schedule of Umpires to the League President upon the completion of the official League Schedule.
5. Assure Umpires are aware that games cannot start unless there is an official Scorekeeper & Pitch Counter in the Score Booth
6. Coordinate paid and volunteer umpires.
7. Submit a list of managers who do not properly notify the Umpire-in-Chief of a missed “volunteer umpire” game (if using Managers as volunteer umpires in T-ball Division).
8. Participate in assigned “Board Member of the Day” shifts and/or snack bar shifts
9. Participate in assigned attendance for all levels of Tournament play BPESLL is participating in (especially if hosted by another league)
 - a) Including but not limited to:
 - (1) District's T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

J. The Team Mom Coordinator shall:

1. Report directly to the President and shall have such other responsibilities as the President or Board of Directors may direct.
2. Act as a liaison between the BPESLL Board of Directors and each Team Mom of the League.
3. Represent the interests of the individual Team Moms for each team in all divisions in the League.
4. Be responsible for the following tasks:
 - a) Establish a connection with each participating Team Mom.
 - b) Ensure that each Team Mom performs in the best interest of their respective team.
 - c) Coordinate and disseminate key information necessary to maintain an open line of communication between the BPESLL Board of Directors and all teams within the League.
5. Assist with League events.
6. Assist in the scheduling of parents work at the Snack Bar.
7. Assist each Team Moms in coordinating a Scorekeeper/Pitch count parent schedule for their respective team.
8. Maintain team mom directory, which includes each team mom names, addresses, telephone numbers, and email addresses.
9. Participate in assigned “Board Member of the Day” shifts and/or snack bar shifts
10. Participate in assigned attendance for all levels of Tournament play BPESLL is participating in (especially if hosted by another league)

- a) Including but not limited to:
 - (1) District's T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

K. The Snackbar Coordinator shall:

1. Report directly to the Vice-President and shall have such other responsibilities as the President or Board of Directors may direct.
2. Oversee the operation of the Snackbar and maintain bathroom cleaning.
3. Coordinate the purchase of Snackbar products with the Purchasing Agent. Pending approval from the Treasurer.
4. Be responsible for the management of the Snackbar sales.
5. Schedule and oversee Snackbar personnel and volunteers to work the Snackbar during League events.
6. Prepare a beginning and end of the season inventory report to be submitted to the League President and Treasurer.
7. Maintain Volunteer Logs for disbursement of snack bar refunds for shifts completed and follow up with the Treasurer for the distribution of refund checks.
8. Collect and review snack bar-related offers, including coupons, discounts, and bulk-purchasing opportunities.
9. Be listed as one of two primary contacts for all Snackbar-related vendors and accounts.
10. Participate in assigned "Board Member of the Day" shifts and/or snack bar shifts
11. Participate in assigned attendance for all levels of Tournament play
BPESLL is participating in (especially if hosted by another league)
 - a) Including but not limited to:
 - (1) District's T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

L. League Information Officer shall:

1. Report directly to the President and shall have such other responsibilities as the President or Board of Directors may direct.
2. Manage and ensure the Eastside Little League website and social media platforms are updated on a regular basis.
3. Include direct dissemination of fundraising and sponsor activities to the public, league members, and media.
4. Serve as primary contact person through social media platforms and the website for Eastside Little League and for distributing information to League members and the public.
5. Post team scores and standings on the League website.
6. Photograph League Events and Ceremonies.
7. Participate in assigned "Board Member of the Day" shifts and/or snack bar shifts
8. Participate in assigned attendance for all levels of Tournament play
BPESLL is participating in (especially if hosted by another league)
 - a) Including but not limited to:
 - (1) District's T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

M. The Field Maintenance Manager shall:

1. Report directly to the President and shall have such other responsibilities as the President or Board of Directors may direct.
2. Manage all field prep including, but not limited to, fertilization, pest and disease control, edging, mound and plate prep, warning track maintenance, and infield playing surface maintenance, ensuring playability and player safety.
3. Assume responsibility for field prep and tear down should the managers and coaches fail to complete their duties.
4. Coordinate with the treasurer for regular purchasing of brick dust, chalk, fertilizer and grass seed.
5. Perform routine maintenance on power equipment.
6. Performs other related duties as assigned by the Board of Directors.
7. Collaborate with the, Player Agent, President, and Safety Officer to determine the playability of fields during severe weather conditions.
8. Collaborate with Player Agent & Coaching Coordinator for Coach/Manager pre and post-game field prep training during playing seasons (including Tournament & postseason).
9. Maintain organization of the large blue bin and small storage container, ensuring proper placement of all field equipment and work materials.
10. Participate in assigned “Board Member of the Day” shifts and/or snack bar shifts
11. Participate in assigned attendance for all levels of Tournament play BPESLL is participating in (especially if hosted by another league)
 - a) Including but not limited to:
 - (1) District's T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

N. The Events/Fundraising Coordinator shall:

1. Report directly to the President and shall have such other responsibilities as the President or Board of Directors may direct.
2. Plan, organize, and oversee all league events, including Opening Day, Closing Ceremonies, Picture Day, and any other league-approved activities.
3. Coordinate all league fundraising events (e.g., raffles, benefit nights, community drives, etc.) and ensure they comply with league policies.
4. Chair committees as needed to assist with the execution of league events and fundraising activities.
5. Coordinate with the Treasurer for the handling, tracking, and reporting of all funds related to events and fundraising.
6. Work in collaboration with the Sponsorship Coordinator to promote sponsor participation and event visibility.
7. Develop and submit an annual events and fundraising budget to the Board of Directors for approval.
8. Provide information and updates on all events to Team Moms, Managers, and the League Information Officer for league-wide communication.
9. Coordinate with photographers for Picture Day scheduling and logistics.
10. Participate in assigned “Board Member of the Day” shifts and/or snack bar shifts.

11. Participate in assigned attendance for all levels of tournament play
 BPESLL is participating in (especially if hosted by another league), including but not limited to:

- a) District's T.O.C. Tournament
- b) Little League All-Star Tournament (all levels)

O. The Equipment Manager shall

- 1. Report directly to the Vice-President and shall have such other responsibilities as the Board of Directors may direct.
- 2. Distribute and collect league-provided equipment to each team.
- 3. Maintains the equipment inventory
- 4. Determines what equipment is needed each season and submits equipment order proposal for board approval
 - a) Once approved, coordinates with the Treasurer to purchase.
- 5. Maintains ample inventory of baseballs and softballs, purchasing as needed throughout the seasons and tournaments.
- 6. Reports to the board.
- 7. Participate in assigned "Board Member of the Day" shifts and/or snack bar shifts
- 8. Participate in assigned attendance for all levels of Tournament play
 BPESLL is participating in (especially if hosted by another league)
 - a) Including but not limited to:
 - (1) District's T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

P. The T-Ball Coordinator shall

- 1. Work in conjunction with the Player Agent.
- 2. Assist the Player Agent in coordinating, organizing, and leading the draft of the T-ball Division
- 3. NOT manage, coach, or umpire in the T-Ball division over which he/she has authority unless received explicit written permission from the Board of Directors to allow this.
- 4. Assists in league-organized player clinics.
- 5. Coordinate with the Umpire in Chief to assign/schedule volunteer umpires (managers/coaches from other divisions).
- 6. Participate in assigned "Board Member of the Day" shifts and/or snack bar shifts
- 7. Participate in assigned attendance for all levels of Tournament play
 BPESLL is participating in (especially if hosted by another league)
 - a) Including but not limited to:
 - (1) District's T.O.C. Tournament
 - (2) Little League All-Star Tournament (all levels)

X. Approval Of Background Checks

A. Pursuant to the Little League Baseball Association, only after a "Background Check" is approved will a Manager, Coach, Team Parent, or Board Member application be accepted for a position in the League.

B. The President, with the approval of the Executive Board of Directors, shall annually appoint and approve Team Managers.

1. Only Managers, Coaches, and team parents who have submitted a Background Check and have been approved by the Executive Board of Directors are allowed in the dugout (**Only one manager and 2 coaches are allowed in the dugout during games.**

a) Due to League safety concerns and liability, parents, siblings, or other non-approved volunteers ARE NOT allowed on the playing field or dugout areas during a game and practice.

(1) Any non-compliance with this Bylaw may result in the suspension of the Team's Manager. Managers and their appointed Coaches shall be responsible for the actions of their teams and for their actions on the field [Regulation 1(b)].

2. Manager applications and Background Check Forms are submitted via the league website and JDP.

3. Managers must sign the code of conduct and agree to follow all bylaws, otherwise be subject to disciplinary action by the board of directors.

4. All volunteers must complete the Abuse Awareness, Heads Up Concussion, and Little League Diamond Leader Trainings prior to any interaction with players.

5. Umpires and/or an Umpire Association shall be appointed annually by the President with the approval of the Board of Directors, who shall be responsible for their assignments and for their actions on the field. The Umpire-in-Chief shall work in collaboration with the Vice-President to ensure proper conduct and official League play in all divisions and enforce and maintain fairness and compliance with Little League Rules and Regulations and the BPESLL Bylaws.

XI. Tournament Of Champions (TOC)

A. The first-place team from each division will represent BPESLL in the Tournament of Champions (TOC).

1. The team with the most wins between the BPESLL teams in their respective division throughout the entire season (as recorded by the Secretary, Player Agent, & Information officer) will be designated as the "first-place team". Even if the divisions are interleaguing, first place is determined by the records of BPESLL teams.

B. Managers and coaches must be in good standing (as determined by the Board of Directors) to be eligible to manage/coach the team during TOC

XII. All-Stars & Select Team Tournament Player Selection

A. Players league-age 4-to-14 to be selected to tournament teams in the, Postseason T-Ball All-Star Series (League Tournament), 6-7-8 Year-Old Select (District Tournament), 8-9-10 Year-Old, 9-10-11 Year-Old, Little League (Major, 10-11-12) Baseball or Softball, Intermediate (50/70) Baseball Divisions, and Junior Division, and have participated as an eligible player in **eight (8) regular-season games** by the beginning of the Tournament, with the exception of the school baseball or softball season. Players qualifying under the school exception must participate in 60% of the games available to them. Players may be selected to an age-appropriate team without respect to division of play during the regular season

B. Managers of each division eligible for tournament play will submit a list of nominations of eligible players for consideration.

1. Managers, when nominating, must keep in mind that the team will represent the local league at the district level and potentially higher levels of play.
 - a) Managers must nominate players who played outstandingly throughout the season
 - b) No favoritism allowed, we want the best of the best to represent our divisions, league, district, etc.

C. The Player Agent and other members of the all-star committee, with knowledge of player ability, can nominate during the selection meeting.

D. The All-Star committee will consist of the President, Player Agent, and one or two other Board members selected by the Board of Directors.

1. The Secretary will also be in attendance but solely as the documenter.

E. Each division will host a post-season meeting to select All-Star teams and the Select Team.

1. The All-Star Selection Committee shall be present, organize and coordinate the selection meetings.
2. All players nominations must be submitted prior to the meeting to the Player Agent.
3. The All-Star manager of the team MUST be in attendance. All other managers of the division may optionally attend and may offer their advice/suggestions as to which players may help create a solid, cohesive team.
4. The manager of the All-Star Team, with assistance and recommendation from the all-star committee, will select **at least** 12 players to represent that division team

F. BPESLL will support All-Star and/or Select Teams. To be eligible to represent the league and participate in the All-Star and/or Select competition, the parents/guardian(s) must have satisfied ALL financial obligations and fundraiser requirements AND have completed their Snack Bar duty or surrendered their Snack Bar Deposit to the league.

1. One 12-14-year-old All-Star Team to represent the Junior Division (to consist primarily of 13-14-year-old players from the eligible divisions)
 - a) Managers from the Junior Division, , Player Agent, and the President will select the team from a list of 12-13 eligible players.
2. One 10-12-year-old All-Star Team to represent the Major Division (to consist primarily of 11-12-year-old players from the eligible division)

- a) Managers from the Major Division, , Player Agent, and the President will select the Team from a list of 12–13 eligible players.
- 3. One 8–10-year-old All-Star Team to represent the Minor Division (to consist primarily of 9 – 10-year-old players from eligible divisions).
 - a) Managers from the Minor Division, , Player Agent, and President will select the 8-10-year-old All-Star Team from a list of 12–13 eligible players based on votes.
- 4. A 6-7-8-year-old Select Team (to consist primarily of 7 – 8-year-old players from eligible divisions).
 - a) In the event that District 19 hosts a 6-7-8-year-old Select Tournament, BPESLL will participate.
- 5. Two (2), 4-6 year old T-Ball All-Star Teams composed of the players from BPESLL regular season teams (to consist primarily of 5 – 6-year-old players from eligible divisions).
 - a) The two teams will participate in the BPESLL Postseason T-Ball All-Star Series.
 - b) *The T-ball All-Star Teams will be selected in the same method stated above.*
- 6. Optionally, one 12–14-year-old All-Star Team (to consist primarily of 13 - 14-year-old players.)
 - a) The Manager awarded the 12-14-year-old All-Star Team will be the first-place team manager of the Junior Division (if applicable)
 - b) *If there is no regular season Junior Division, the Manager awarded the 12-13-year-old All-Star Team will be selected by the Board of Directors.*
- 7. Optionally, one 9-11-year-old All-Star Team (to consist primarily of 10 - 11-year-old players from eligible divisions).
 - a) The Manager awarded the 9-11-year-old All-Star Team will be selected by the Board of Directors.
 - b) *The 9-11-year-old All-Star Team will be selected in the same method stated above.*
- 8. Optionally, one 11-13-year-old All-Star Team (to consist primarily of 12 - 13-year-old players.)
 - a) The Manager awarded the 11-13-year-old All-Star Team will be the first-place team manager of the Intermediate Division (if applicable)
 - b) *If there is no regular season Intermediate Division, the Manager awarded the 11-13-year-old All-Star Team will be selected by the Board of Directors.*
 - c) *11-13-year-old All-Star Team will be selected in the same method stated above.*

G. As per Little League Tournament Rules & Regulations, players can only be rostered on one tournament team at any given time. However, they can play for multiple divisions should the schedule allow.

1. i.e., An 8-year-old playing for the 6-7-8 Select team may be eligible (if chosen by the manager) to play for the 8-10 All-Star team once the 6-7-8 Select Tournament has concluded or their team has been eliminated.

XIII. Tournament Manager & Coaches Selection

A. All-Star and Select Teams shall consist of one (1) Manager and a maximum of two (2) Coaches. In order to be eligible to manage and coach an All-Star or Select Team, managers and coaches must be in “good standing” with BPESLL.

1. Good Standing:

- a) No outstanding balances in the league
 - (1) This includes league fees, Snackbar deposit/duties, any/all team equipment turned in, badge/background check fee
- b) No ejections from ANY games
- c) No suspensions
- d) No disciplinary actions were taken by the board of directors regarding:
 - (1) Foul language, drug/alcohol use, sexual misconduct allegations, or any other gross misconduct

B. Managers shall select two (2) coaches to be rostered with the All-Star/Select team

1. Coaches MUST have coached within the same division the entire season
 - a) In the event there are no coaches from the same division, with the approval of the Executive Board of Directors, managers may select one (1) or two (2) coaches from another division as needed.
2. The Manager for the 12-14-year-old All-Star Team shall be the Manager whose team took first place in the Junior Division for the regular season.
 - a) In the event the Junior Division winning Manager is ineligible or declines a nomination to manage his/her respective All-Star Team, the Executive Board of Directors shall select the manager for that All-Star Team
3. The Manager for the 10-12 (Little League) year old All-Star Team shall be the Manager whose team took first place in Major Division for the regular season.
 - a) In the event the Major Division winning Manager is ineligible or declines a nomination to manage his/her respective All-Star Team, the Executive Board of Directors shall select the Manager for that All-Star Team.
4. The Manager for the 8-10 (Little League) year-old All-Star Team shall be the Manager whose team took first place in the Minor Division for the regular season.
 - a) In the event the Major Division winning Manager is ineligible or declines a nomination to manage his/her respective All-Star Team, the Executive Board of Directors shall select the Manager for that All-Star Team.
5. The 6-8-year-old Select Team Manager shall be the Manager whose team took first place in the regular season of the Pee Wee Division.

- a) In the event the Pee Wee Division winning Manager is ineligible or declines a nomination to manage his/her respective All-Star Team, the Board of Directors shall select the Manager for that Select Team.
- 6. The T-Ball team all-star managers (2) will be recommended by the T-Ball Coordinator and appointed by the board of directors. In some cases, regular-season managers may serve as co-managers of the All-Star teams.
- 7. *The Manager of the 9-11-year-old All-Star Team will be selected by the Board of Directors.*
- 8. *The Manager of the 11-13-year-old All-Star Team SHALL be the Manager whose team took first place in the regular season of the Intermediate Division or will otherwise be selected by the Board of Directors.*

XIV. Rules & Regulations

- A. Adopted League Rules and Regulations must be adhered to by both Parents/Guardians and Players in order for the League to function smoothly.
- B. Per Little League Regulations, all Players ages 6-14 must try out (with the exception of t-ball).
- C. Any player who registers after the established draft date will be considered a late registrant. The player will be placed in a player pool and then designated to a team based on roster availability AND position in the respective Division Draft.
- D. Managers' and Coach's son/daughter will play in their respective divisions unless approved otherwise by the Player Agent and President
- E. Nine (9) year-olds will be allowed to play in the Majors only with the prior approval of the President, Player Agent, and Safety Officer.
 - 1. A request by the parent must be made through the Player Agent and is to be **submitted prior to Try-outs**. The final placement of the player is at the discretion of the President, Player Agent, and Safety Officer.
- F. Ten (10) year-olds will not be allowed to play at the Pee Wee Division unless prior approval by the President, Player Agent, and Safety Officer is received.
 - 1. A request by the parent must be made through the Player Agent and is to be **submitted prior to Try-outs**. The final placement of the player is at the discretion of the President, Player Agent, and Safety Officer.
- G. Seven (7) year-olds will not be allowed to play at the T-ball Division unless prior approval by the President, Player Agent, and Safety officer is received.
 - 1. A request by the parent must be made through the Player Agent and is to be **submitted prior to Try-outs**. The final placement of the player is at the discretion of the President, Player Agent, and Safety Officer.
 - a) If there is a safety concern regarding a 7-year-old in the Pee Wee Division, the Player Agent will recommend that they be moved to the T-ball Division, even if after the Try-out deadline.
- H. For considerations regarding keeping players in a lower division, decisions will be made on a case-by-case basis and will be based on safety concerns evaluated by the President, Player Agent, and Safety Officer.

XV. Player Draft

- A. ALL PLAYERS MUST TRY OUT (except players in the T-ball Division)

- B. The Player Agent will coordinate, organize, and lead the draft.
- C. The Secretary will attend ALL drafts and serve as the documenter and transcribe all team rosters and draft transactions (including trades).
- D. Special Conditions:
 - 1. Brother/Sister Option
 - a) The “Brother/Sister Option” is available when there are two or more siblings eligible to be drafted. After the first sibling is drafted, the manager of that team automatically has the option to draft the brother or sister of that player on the team’s next turn in the draft. If the manager does not exercise the Brother/Sister Option on the next turn, the sibling becomes available to be drafted by any other team.
 - 2. Brother/Sister Option of a Player Currently on a Team
 - a) When BPESLL uses the Draft Method ‘Plan B’ as outlined in the 2025 Little League rulebook, players from the previous season remain on their previous season’s team (Major Division Only). This may create a situation where a player currently on a team has a brother or sister in the draft. When this happens, the “Brother/Sister Option of a Player Currently on a Team” option comes into play, and a manager may submit an option on the brother or sister of the player that is currently on his/her team. If a manager is interested in exercising this option, it must be declared at the start of the draft. Once the draft begins, the manager must exercise this option within the first three draft rounds. If the manager does not draft the sibling within the first three rounds, the sibling becomes available to be drafted by any other team.
 - 3. Sons/Daughters of Managers
 - a) When the manager of the team has a son or daughter eligible to be drafted, he/she MUST use the “Sons/Daughters of Managers” option to draft his/her child to the team. This option must be declared at the start of the draft. This option always takes priority over the other 3 options. **The manager must exercise this option in the third (3rd) round.**
 - 4. Sons/Daughters of Coaches
 - a) For this option, the manager must identify their two (2) coaches at the start of the draft. The coaches must have completed their Volunteer Application and Background Check and be approved by the President prior to the Draft.
 - b) When the approved coach(es) of the team has a son or daughter eligible to be drafted, the manager may use the “Sons/Daughters of Coaches” option to draft their coach’s child(ren) to the team. This option always takes priority over the brother/sister options, but not the Sons/Daughters of Managers. **The manager must exercise this option in the third round (if there is no Manager’s Sons/Daughters option), the sixth round (if there is a Manager’s Sons/Daughters option) or the ninth round (if there is a Manager Sons/Daughters Option and two Coach’s Sons/Daughters Options).**

c) **When necessary, the Player Agent, together with the manager, will define players drafted in rounds three (3), six (6), and nine (9) prior to the start of the draft. These players will be the Sons/Daughters of Managers & Coaches.**

d) Sons/Daughters of Managers & Coaches Options for all divisions shall only apply to children & grandchildren.

E. Draft Method

1. T-Ball

a) The President, T-ball Coordinator and the Player Agent will draft the T-Ball division teams.

b) The T-ball player pool will be divided by age and gender with the goal of creating balanced teams

c) The President, T-ball Coordinator, and Player Agent will disperse an equal number (if possible) of 4-year-old boys, 4-year-old girls, 5-year-old boys, 5-year-old girls, and in certain circumstances 6-year-old boys and 6-year-old girls, to each team.

d) Late registrants will be drafted to the next team in the draft order

e) The Secretary will be in attendance solely as the documenter

2. Pee Wee

a) Draft order will be determined by picking a number from a hat

(1) Number one will pick first

(2) Draft orders can NOT be traded

b) The draft will be “Serpentine Order” or “Snake Draft”

c) The draft order is reversed every round (e.g. 1..4, 4..1, 1..4, 4..1, etc.). For example, the manager with the first pick in the draft will pick first in round one and then last in round two.

d) Trades

(1) Trades must be done before the completion of the draft under the supervision of the President and the Player Agent

(2) Once the draft is over, no more trades

(3) Both managers must agree

3. Minor

a) Draft order will be determined by picking a number from a hat

(1) Number one will pick first

(2) Draft orders can NOT be traded

b) The draft will be “Serpentine Order” or “Snake Draft”

c) The draft order is reversed every round (e.g. 1..4, 4..1, 1..4, 4..1, etc.). For example, the manager with the first pick in the draft will pick first in round one and then last in round two.

d) Trades

(1) Trades must be done before the completion of the draft under the supervision of the President and the Player Agent

(2) Once the draft is over, no more trades

(3) Both managers must agree

4. Major

a) This draft follows the Draft Method ‘Plan B’ as outlined in the 2025 Little League rulebook and takes place in two separate parts.

- (1) The first part includes those players who are:
 - (a) *Returning from a Major team in the same division, AND*
 - (b) *Have registered for the current season prior to draft day*
- (2) The second part of the draft includes:
 - (a) *All players who are eligible for selection and have attended tryouts.*

b) Returning Manager(s) in the Major Division will keep the same team and receive returning players from the previous Spring season. The manager will have the option to change their team’s name.

c) If there are no returning managers from the previous Spring season but returning players, the players will remain on the same team from the previous Spring season.

- (1) Managers, based on the order of receipt of the online volunteer application (first come, first served), will have the choice of which team they would like to manage and continue drafting once all returning players are placed back onto their teams.

d) Once returning players have been placed on the teams, the draft order for the remaining players in the pool will be determined by picking a number from a hat

- (1) Number 1 will pick first
- (2) Draft orders can NOT be traded

e) This first draft of returning players must be completed before the second part of the draft, and all returning players who qualify under both conditions above must be drafted. Managers are not permitted to waive a returning draft choice.

f) The Sons/Daughters of Managers and Sons/Daughters Coaches Options will still be applicable if a new manager is taking over a returning team. These options will take place in the designated draft rounds (three, six, or nine). The returning players will fill in after these options as these options take priority.

g) Once all returning players and manager/coach options have been drafted to their teams, managers from other team(s) will draft until they catch up to the team with the most returning players.

h) The draft rotation follows the “Serpentine Order” or “Snake Draft” and is reversed every round (e.g. 1..4, 4..1, 1..4, 4..1, etc.). For example, the manager with the first pick in the draft will pick first in round one and then last in round two.

i) Trades

- (1) Trades must be done before the completion of the draft under the supervision of the President and the Player Agent
- (2) Once the draft is over, no more trades
- (3) Both managers must agree

(4) Returning players may NOT be traded

5. Intermediate Division

- Draft order will be determined by picking a number from a hat
 - Number one will pick first
 - Draft orders can NOT be traded
- The draft will be “Serpentine Order” or “Snake Draft”
- The draft order is reversed every round (e.g. 1..4, 4..1, 1..4, 4..1, etc.). For example, the manager with the first pick in the draft will pick first in round one and then last in round two.
- Trades
 - Trades must be done before the completion of the draft under the supervision of the President and the Player Agent.
 - Once the draft is over, no more trades
 - Both managers must agree

6. Junior Division

- Draft order will be determined by picking a number from a hat
 - Number one will pick first
 - Draft orders can NOT be traded
- The draft will be “Serpentine Order” or “Snake Draft”
- The draft order is reversed every round (e.g. 1..4, 4..1, 1..4, 4..1, etc.). For example, the manager with the first pick in the draft, will pick first in round one, and then last in round two.
- Trades
 - Trades must be done before the completion of the draft under the supervision of the President and the Player Agent
 - Once the draft is over, no more trades
 - Both managers must agree

7. In the event that the President is managing or coaching a team, the Vice President will assist the Player Agent in the draft for that respective division. The President will assume their role in all other division drafts in which they are not managing or coaching a team

8. Team Name Selection

- Team name selection order will be determined by picking a number from a hat
 - Manager drawing #1 will pick their desired team name first
 - No duplicate names in each division

9. ALL PLAYERS WHO DID NOT TRY OUT WILL BE PLACED IN A BLIND DRAFT

10. Late registrants will be drafted to the next team in the draft order

11. Trades should NEVER be discussed (for the sensitivity of the player(s))

12. Managers are expected to keep matters of the draft process CONFIDENTIAL since teams will not be finalized until 24 hours after the completion of the draft

13. ALWAYS KEEP IN MIND THE SENSITIVITY OF THE PLAYER(S)

XVI. Disciplinary Policy

A. Purpose

1. Maintain a safe, respectful, and positive environment for all BPESLL participants, including board members, managers, coaches, umpires, volunteers, players, and spectators. Establishes fair and consistent procedures for addressing misconduct, violations of league rules, policies, or codes of conduct.
- B. Scope
 1. Applies to all individuals involved in any BPESLL activity, event, or function, whether on or off the field. Covers behavior affecting safety, reputation, or integrity of the league or its members.
- C. Grounds for Disciplinary Action
 1. Examples of misconduct include, but are not limited to:
 - a) Unethical or unsportsmanlike conduct, including throwing equipment, profanity, verbal or physical altercations, or other disruptive behavior.
 - b) Disrespectful, harassing, bullying, or abusive behavior toward participants or officials.
 - c) Fighting, violence, or intimidation.
 - d) Violation of league safety, harassment, or child protection policies.
 - e) Misuse or intentional damage of league property or equipment.
 - f) Failure to fulfill assigned duties or responsibilities.
 - g) Conduct detrimental to the welfare, safety, or reputation of BPESLL.
 - h) Severe misconduct may result in law enforcement involvement, at the discretion of the Executive Board.
- D. Disciplinary Process
 1. ****Immediate Action:**** Umpires may eject participants for unsportsmanlike conduct. Emergency situations may result in temporary removal from league activities pending review.
 2. ****Verbal Warning:**** Minor incidents addressed verbally by appropriate league official; recorded by League Secretary.
 3. ****Written Warning:**** For repeated or serious infractions; issued by Executive Board, outlining violation, corrective action, and potential consequences.
 4. ****Investigation:**** For serious allegations (harassment, safety, ethical violations), a Disciplinary Committee of at least three Executive Board members will collect statements, review evidence, and determine if further action or hearing is needed.
 5. ****Hearing:**** Involved individuals must appear before Executive Board; may present evidence or witnesses.
 6. ****Disciplinary Actions:**** Verbal or written reprimand, temporary suspension from duties/games/league activities, removal from position or team assignment, disqualification from future participation, or permanent removal/expulsion. Automatic suspension for first offense of property damage: 1 game; second offense: 3 games.
- E. Appeal Process

1. Written appeal to League President within 7 calendar days. Executive Board reviews and issues final decision.

F. Disciplinary Authority and Board Involvement

1. ****Executive Board:**** Receive/review complaints, determine need for investigation, take immediate action, hold emergency meetings, conduct investigation and hearings.
2. ****Full Board:**** Notified of investigations and formal hearings or extended suspensions, vote on the following actions: removal, suspensions over 2 games, permanent removal, and receive a summary of findings.
3. ****Emergency Actions:**** President may impose temporary suspension or removal; Executive Board must convene within 72 hours to confirm/modify.

G. Confidentiality and Recordkeeping

1. Proceedings are confidential. Records maintained securely by League Secretary for minimum 3 years, shared only with authorized individuals or Little League officials.

H. Reporting to Little League District

1. Any removal or permanent disqualification must be reported to District Administrator per Little League Regulation I(b).

XVII. Player Disciplinary Policy

A. Purpose

1. Establish clear expectations for players and procedures to address violations of league rules, codes of conduct, and sportsmanship standards.

B. Scope

1. Applies to all registered BPESLL players during practices, games, tournaments, league-sponsored events, interactions with teammates, coaches, officials, spectators, and digital activity affecting BPESLL.

C. Player Code of Conduct

1. Demonstrate sportsmanship, respect, and fair play at all times.
2. Follow directions of coaches, umpires, and league officials.
3. Refrain from profane, abusive, or disrespectful language or gestures.
4. Avoid bullying, harassment, or physical aggression.
5. Respect league property, equipment, and facilities.
6. Abide by all league and Little League International rules.

D. Classification of Violations

1. ****Minor:**** Poor sportsmanship or repeated minor infractions; verbal or written warning; parent/guardian notified.
2. ****Major:**** Serious misconduct disrupting team/league; written report to Player Agent/Executive Board; minimum one-game suspension; parent meeting required.
3. ****Severe:**** Actions endangering others, violence, harassment, property damage; immediate ejection from game by umpire; suspension pending investigation; potential removal from league; parent/guardian notification required.

E. Reporting Process

1. Witnesses submit written incident report to Player Agent within 48 hours.

2. Player Agent and President review and determine if immediate action is needed.
3. Executive Board conducts initial review to determine severity.

F. Investigation & Disciplinary Procedure

1. Executive Board reviews incident, interviews parties, gathers evidence.
2. Player and parent/guardian notified in writing and allowed to respond.
3. Involved player must appear before Executive Board
4. Emergency Executive Board meetings called as needed for immediate action.
5. Full Board notified of findings and disciplinary action.

G. Disciplinary Actions

1. Verbal/written warning
2. Parent/guardian meeting with Player Agent/Executive Board
3. Game or practice suspension
4. Removal from team or tournament eligibility
5. Season-long suspension or expulsion
6. Automatic suspension for property damage: 1 game for first offense, 3 games for second offense

H. Appeals

1. Parents/guardians may submit written appeal within 7 days to Executive Board. Board reviews and issues final decision.

I. Confidentiality

1. All reports, hearings, and actions are confidential; shared only with those directly involved.

J. Reintegration

1. Players returning from suspension meet with Player Agent and/or League President to discuss expectations. Parent, player, and coach sign Behavior Improvement Agreement.

XVIII. Suspensions

A. Any person who is ejected from a game:

1. Will automatically be suspended for a minimum of one (1) game for the first offense. This suspension will be the next immediate game.
2. Forfeit the privilege of managing or coaching for the second offense.
 - a) If a coach or manager is ejected from a game, the ejected manager/coach shall not be replaced by another person residing outside the field boundaries.
3. An ejected or suspended Manager or Coach may not be in contact with his/her team in any manner (e.g., verbal, text, phone, etc.), nor sit in the stands.
4. The ejected Manager and/or Coach must leave the premises and remain at least 500 feet from the Playing Field at all times during the suspension.

B. Any Manager and/or Coach who intentionally advises his/her team to forfeit a game in an effort to conserve a pitcher(s) shall be suspended for no less than one game for the first sustained violation.

C. Any Manager and/or Coach who uses another player from another league, team, or division to fill a roster position to play a league game shall be suspended for no less than one game for the first sustained violation.

D. All non-umpire ejections will be at the discretion of the Executive Board of Directors. If suspension is served, the manager will be notified within 48 hours of discussion.

E. Any Manager and/or Coach who knowingly allows or encourages a player to use unauthorized Little League-approved equipment in order to gain an advantage shall be immediately ejected from the game and shall be suspended for no less than one game for the first sustained violation.

XIX. Rescheduled Games

A. Rescheduled games are based upon approval by the President and/or Player Agent AND upon agreement of a date and time with the originally scheduled opponent. The Snackbar will not be open during makeup games. In the event that a team cannot field 9 players, the manager will use pool players. (Pool Player policy below)

XX. Forfeits

A. Any team that is unable to field a team for a rescheduled game for the purpose of a make-up game will be subject to forfeiture if a twenty-four (24) hour written notice is not given to and acknowledged by the President and Player Agent.

XXI. Pool Player Policy

A. A pool of players from existing regular season teams is created with players who are willing to participate in extra games during the regular season when teams face a shortage of rostered players for a regular season game within their respective divisions. The Pool Players will be managed and run by the league's Player AgentB. Steps to obtain a Pool Player(s):

1. Determine that you need a player to abide by Rule 4.17, which states that a game cannot be played with fewer than 9 rostered players.
2. Contact the league Player Agent and ask for a Pool Player with a minimum of 24-hour notice (or as soon as possible).
3. ONLY the Player Agent can assign a Pool Player to a team.
 - a) Managers and/or Coaches do not have the right to randomly pick and choose players from the pool within their divisions.

C. Pool Players Obtained Improperly1. If a manager intentionally obtains a Pool Player improperly, that manager will be suspended for his/her next regularly scheduled game.
2. Any Pool Player that is not obtained properly should be considered an ineligible player and the opposing manager can protest the game based on that. (Little League Rule Book Rule 4.19)

XXII. Local Rules for Pool Players

A. When Inter leaguing, see District 19 Inter League Rules

XXIII. Field Maintenance

A. All Managers and Coaches are required to attend Field Maintenance Training to properly learn how to prepare and maintain the fields.

1. The Field Maintenance Manager will instruct all Managers and Coaches on:

- a) Set up & Tear down of the fields
- b) Proper use of equipment
- c) Proper storage of equipment
- d) Notifying when a low inventory of supplies

B. IF only one (1) game:

1. The Home Team Managers and Coaches will be responsible for the pre-game setup of the field:

- a) Watering, Bases, Foul lines, and any other preparation requirements
- b) The Visiting Team Managers and Coaches are responsible for the post-game tear-down and maintenance of the field:
- c) Dragging, putting bases and other equipment away, watering

C. If two (2) or more games:

1. The Home Team Managers and Coaches (of the first game) will be responsible for the pre-game setup of the field:

- a) Watering, Bases, Foul lines, and any other preparation requirements

2. The Home Team Managers and Coaches (of the remaining games) will be responsible for refreshing the field prior to the start of their respective game

- a) Watering, Foul Lines, and any other preparation requirements

3. The Visiting Team Managers and Coaches (if another game afterward) are responsible for the post-game :

- a) Dragging

4. The Visiting Team Managers and Coaches (if last game of the day) are responsible for the post-game :

- a) Dragging, putting bases and other equipment away, watering

D. NO excuses for these requirements are acceptable.

E. In the event of interleague and teams playing against a visiting team from another league, BPESLL teams will be responsible for the home and visiting team field duties.

F. Any BPESLL team not adhering to the field maintenance requirements will be fined \$25 and MUST be paid before their next game.

XXIV. Vacancy

A. A team vacancy will be filled through contact with the Player Agent first in accordance with the duties of the Player Agent.

B. The Player Agent will contact the player's parent or guardian to release the player from our organization and make the necessary arrangements to fill the vacancy immediately after three games of no-shows.

XXV. Player Participation

A. Managers and coaches must adhere to the requirements set forth by Little League in the 2025 Rulebook.

B. Managers are penalized for not meeting playing time requirements. The first infraction is a warning, followed by more serious penalties if infractions continue.

1. The Executive Board of Directors will determine any penalties if infractions continue

XXVI. Dugout Requirements

A. At least one adult Manager or Coach must be in the dugout at all times for all Divisions (Little League Regulations XIV (d)).

B. Only players on a team roster, a manager, and a maximum of two (2) coaches are permitted in the dugouts during a game (Rule 3.17) as long as they have been approved and cleared by Little League and BPESLL.

C. One (1) Manager and two (2) coaches are allowed in the dugout in the Junior, Major, Minor, and Pee Wee Divisions.

1. EXCEPTION TO THE DUGOUT RULE: The T-ball Division is allowed one (1) Manager and four (4) Coaches in the dugout areas. It is the Manager's discretion to allow more Coaches in the dugout in the T-ball Division as long as they have passed a background check.

a) Batboys/Batgirls are not allowed by Little League Regulation and are not covered by League insurance.

D. Immediately following each game, both teams in all divisions must patrol the playing field and their dugouts for debris and personal property.

E. Thrown or batted balls shall only be conducted in the areas provided.

XXVII. Season League Play

A. All divisions will play a minimum of twelve (12) regular season games.

XXVIII. BPESLL Postseason Tournament/Playoffs

A. There will be no intraleague postseason playoffs or tournament for BPESLL teams in the Pee Wee, Minor, Major, Intermediate, Junior or Senior Divisions.

B. BPESLL will instead allocate this time for teams to prepare for the District Tournament of Champions (TOC) and/or Little League International Tournament (All-Stars).

C. BPESLL will host a T-Ball Division All-Star Series (best of 3 games).

1. All games shall be limited to 5 innings or no new inning after 1 hour and 20 minutes.

2. The pitching mound distance shall be set at thirty (30) feet. The adult pitcher/coach shall pitch from the 30-foot pitcher's mound. The defensive "pitcher" shall stand anywhere behind the pitcher's mound with both feet in the pitching circle while the adult pitcher is pitching.

3. The catcher must remain in the defensive position until after the ball has been hit.

4. No base stealing is allowed. All base runners must remain on the bases until the ball is hit. If a runner is off the base when the ball is hit, the ball is dead, the runner returns to base, and the batter bats again (Do-Over).

5. An inning is over after three outs, or the “5 run rule” will apply for all games, and there is no limit on batters.
6. No Tee Will Be Used. All Players Must Attempt to Hit The Ball Pitched By The Coach From The 30-foot pitcher’s Plate. The Player Will Get Five (5) Pitches.
7. If The Batter Can Not Hit the Ball in Play Within The 5 Pitches, An Out Will Be Recorded, And **A Tee Will Not Be Used.**
8. The Batter May Get More Than 5 Pitches If He/She Fouls Off Any Pitches After The 5th.
9. The ball needs only to penetrate the circle to cause the play to be ruled dead. The Pitcher does not have to have control of the ball in the circle. If the runner is not past the halfway line between bases, the runner must return to the previous base.
10. Overthrows (out of play) will be determined by the Umpires. Bases will be awarded at the Umpire's discretion.
11. The team taking the field will place all players in defensive positions: six (6) in the infield, including the pitcher and catcher, and there will be a total of 4 outfielders.
 - a) The outfielders must have both feet on the outfield grass.
12. **Two defensive coaches are allowed in the outfield.** Coaches will position themselves a minimum of FIVE feet behind the defensive player in the outfield to guide players in defensive plays. Coaches are not allowed to touch the ball or players or interfere with defensive play.
13. Coaches or managers will make every effort to avoid all balls hit at them. They will also try to avoid obstructing a fielder’s throw or vision. If a batted ball hits a manager or coach, the ball becomes dead.
14. If a player intends to throw the ball to any of the four (4) bases, and the ball penetrates the circle en route, the play is to remain live.
15. Play can only be interrupted for an injury of a player.
16. No defensive player may approach home plate closer than thirty (30) feet until after the ball is hit.
17. T-ball players cannot steal or bunt.
18. The Infield Fly Rule (Little League Rules 2.00, 5.09(d), 6.03, 6.06(a)) will not apply in the T-Ball division.
19. Two (2) adult base coaches are permitted when their team is batting: one at first base and one at third base.
20. Games must start on time. Managers should have teams ready to play for one hour and twenty minutes (1:20) from start time.
21. Games shall last no longer than five (5) complete innings, with a no new inning time limit of one hour and twenty minutes (1:20).

XXIX. Awards

- A. Regular Season Awards will be presented to the following:
 1. All members of the Regular Season First Place teams of each division will be presented with a first-place trophy

- 2. All members of the Regular Season second-place teams of each division will be presented with a second-place trophy
- 3. All remaining players will receive a participation Trophy.
- B. BPESLL All-Star players will receive a certificate and pin.
- C. Homerun Hitters (over the fence) will receive a trophy and a recognition certificate.
- D. All volunteers, managers, coaches, team moms, and board members will receive a recognition certificate and 'Thank You' pin.

XXX. Ties

- A. IF inter-leaguing during the regular season, District 19 or other Inter-league rules (agreed upon by the Board of Directors) will take precedence over the following rules and ties. This applies even when two teams from our same league are playing head-to-head during a season when inter-leaguing.
- B. This does not apply to any postseason tournaments, District or Little League International Tournaments.
- C. Pee Wee Division
 - 1. An official game can end in a tie game.
- D. Minor Division
 - 1. An official game can end in a tie game.
 - a) In the event there are tie records for First Place for the regular season, the respective division(s) will be decided by total runs for head-to-head competition.
 - (1) ONLY in the event of runs tied a single game will be played to break the tie. The winner will take First Place in the Division.

XXXI. Score Keeping & Scorekeeper Booth

- A. Only scorekeepers, announcers, working umpires, and League Officials on League business are permitted in the scorekeeper's booth. Managers and Coaches are not permitted in the scorekeeper's booth unless on official business.
 - 1. HOME TEAM: Scorekeepers are to be provided by the home team.
 - 2. VISITING TEAM: Pitch count/scoreboard keepers/operators are to be responsible ADULT appointed by Managers of the visiting team.
 - a) If no responsible volunteer is available, the Manager must appoint a team Coach to this position.
- B. The Umpire for the game shall ensure these policies are enforced and that the game starts on time. In addition, per Little League Rule 6.07
 - 1. "The umpire and the scorekeeper shall not direct the attention of any person to the presence in the batter's box of an improper batter (a batter batting out of order)." Rule 6.07 is designed to require constant vigilance by the Players and Managers of both teams.
- C. Home team Managers are to submit score sheets to the Major field Snackbar for posting. Without exception, official scores and signatures must be written in permanent ink. Managers turn in score sheets to the Snackbar following their games.

XXXII. Rules & Game Time Limits

A. IF inter-leaguing during the regular season, District 19 or other Inter-league rules (agreed upon by the Board of Directors) will take precedence over the following rules and time limits. This applies even when two teams from our same league are playing head-to-head during a season when inter-league play.

B. JUNIOR DIVISION

1. Refer to the Little League Rulebook

C. INTERMEDIATE DIVISION

1. Refer to the Little League Rulebook

D. MAJOR DIVISION

1. Refer to the Little League Rulebook.

E. MINOR DIVISION:

1. Refer to the Little League Rulebook

F. Pee Wee DIVISION:

1. Mercy Rule: If one team has a lead of at least ten (10) runs after 4 innings OR fifteen (15) after 3 innings, the umpire in charge will officially call the game, and it will then be recorded as a completed game.
2. Pee Wee teams will bat the entire roster (continuous batting order). All runners on base will advance and score on any batted ball or walk by the last batter of the inning until the ball is ruled dead by the umpire. When a child becomes injured, becomes ill, or must leave the game after the start of the game, the team will skip over him/her without penalty. If that player returns, he/she is merely inserted into their original spot in the batting order, and the game continues. A child arriving late to a game site is added to the end of the current lineup [Rule 4.04(1)].
 - a) For the continuous lineup used in the Pee Wee Division, everyone is considered in the batting order. In the event of injury, a replacement can only be the offensive player who made the last out.
3. Offensive innings will end after five (5) runs have been scored for the first three (3) innings.
4. Open inning to begin at the start of the fourth (4) inning, or if the umpire anticipates the game will not reach four (4) innings, he/she can call an open inning at their discretion.
5. There will be no base on balls (walks) through the first half of the season. A coach must pitch to their team a maximum of three (3) pitches after the fourth called ball.
 - a) A “coaches pitch” may only be utilized when the defensive team pitcher throws “ball four”. At that time, a “coaches pitch” from the offense will be utilized for the remainder of the batter’s count.
 - b) The coach will pitch the ball from the 30’ pitcher’s plate. The defensive player shall stand anywhere behind the pitcher’s rubber plate with both feet in the pitching circle while the adult pitcher is pitching.
 - c) A maximum of three “coaches pitches” are allowed to hit the ball in play.
 - d) A batter may get additional pitches only if the last pitch is hit in foul ball territory.

- e) A “strikeout” will be recorded when the batter swings and misses on the third pitch.
- f) Any runners on base can advance at will during a “coaches pitch”.

6. The use of a widened strike zone will be in effect for Pee Wee Division Players in order to encourage batting development.

7. Pitching:

- a) Pee Wee pitchers must be of League age eight (8) or below.
- b) For safety reasons, nine (9) year old players cannot pitch in the Pee Wee division.
- c) No pitcher can pitch more than the allotted number of pitches as outlined in the Little League Rulebook (based on league age).

8. Stealing:

- a) One base per pitch, home plate is closed.
- b) A player can only cross home plate on a batted ball.
- c) If a base runner steals a base and continues to next, they can be tagged out before they reach the next base or return to the base attempting to steal.
- d) If the base runner safely reaches the next base the umpire will return the runner back to the correct base.
 - (1) After the mid-point of the season (as determined by the player agent), Pee Wee players can steal home.

9. The Infield Fly Rule [Little League Rulebook .00, 5.09(d), 6.03, 6.06 (a)] will not apply in the Pee Wee Division.

10. No new inning of a game shall begin later than one hour and twenty minutes (1:20) after the start of that game

11. Games can end in a tie score.

12. If a player is injured or goes to the restroom and they are up to bat, their spot in the lineup will just be skipped over; it will NOT be considered an out, and the game will not be paused.

G. T-ball DIVISION:

1. No official game scores or team standings will be maintained during regular season games.
2. All games shall be limited to 5 innings or no new inning after 1 hour and 10 minutes.
3. The pitching mound distance shall be set at thirty (30) feet. The adult pitcher/coach shall pitch from the 30-foot pitcher’s mound. The defensive “pitcher” shall stand anywhere behind the pitcher’s mound with both feet in the pitching circle while the adult pitcher is pitching.
4. The catcher must remain in the defensive position until after the ball has been hit.
5. No base stealing is allowed. All base runners must remain on the bases until the ball is hit. If a runner is off the base when the ball is hit, the ball is dead, the runner returns to base, and the batter bats again (Do-Over).
6. An inning is over after three outs, or the “5 run rule” will apply for all games, and there is no limit on batters.

7. If By the Third Pitch, The Ball Is Not Hit Into Play, The Batter Will Use The Batting Tee To Hit The Ball Into Play. The Batter May Take Up To Two (2) Swings To Hit The Ball Before Returning To The Dugout, Resulting In An Out.

This Rule Applies To The First Half Of The Season.

8. For The Second Half of The Season And Through the Postseason Tournament, No Tee Will Be Used. All Players Must Attempt To Hit The Ball Pitched By The Coach From The 30-Foot Pitchers Plate. The Player Will Get Five (5) Pitches.

9. If The Batter Can Not Hit The Ball In Play Within The 5 Pitches, An Out Will Be Recorded, And **A Tee Will Not Be Used.**

10. The Batter May Get More Than 5 Pitches If He/She Fouls Off Any Pitches After The 5th.

11. The ball need only penetrate the circle to cause play to be ruled dead. The Pitcher does not have to have control of the ball in the circle. If the runner is not past the halfway line between bases, the runner must return to the previous base.

12. Overthrows (out of play) will be determined by Umpires. Bases will be awarded on Umpires discretion.

13. The team taking the field will place all players in defensive positions: six (6) in the infield including the pitcher and catcher, and there will be a total of 4 outfielders.

a) The outfielders must have both feet on the outfield grass.

14. **Two defensive coaches are allowed in the outfield.** Coaches will position themselves a minimum of FIVE feet behind the defensive player in the outfield to guide players in defensive plays. Coaches are not allowed to touch the ball or players or interfere with defensive play.

15. Coaches or managers will make every effort to avoid all balls hit at them. They will also try to avoid obstructing a fielder's throw or vision. If a batted ball hits a manager or coach, the ball becomes dead.

16. If a player intends to throw the ball to any of the four (4) bases, and the ball penetrates the circle enroute, the play is to remain live.

17. Play can only be interrupted for an injury of a player.

18. No defensive player may approach home plate closer than thirty (30) feet until after the ball is hit.

19. T-ball players cannot steal or bunt.

20. The Infield Fly Rule (Little League Rules 2.00, 5.09(d), 6.03, 6.06(a)) will not apply in the T- Ball division.

21. Two (2) adult base coaches are permitted when their team is batting: one at first base and one at third base.

22. Games must start on time. Managers should have teams ready to play for one hour and ten minutes (1:10) from start time.

23. Games shall last no longer than five (5) complete innings with a no new inning time limit of one hour and ten minutes (1:10)

24. The Tee Ball Manager or Coach will be responsible for bringing a league-distributed tee for the necessary games.

- A. All BPESLL participants are required to participate in at least two (2) BPESLL Fundraisers.
- B. Sponsorship(s):
 - 1. Teams are encouraged to secure at least one sponsor for their team.
 - 2. Any sponsor amount over \$100, the team will receive 80% to their team account and 20% will go to the league general fund.
 - 3.
- C. Fundraiser(s):
 - 1. No team fundraisers can take place prior to the league's raffle ticket fundraiser
 - 2. All team fundraisers MUST be approved by the Team Fundraising Committee
 - a) Permission MUST be granted before you agree to start any sort of fundraiser
 - b) Fundraisers without the approval of the Team Fundraising Committee will be IMMEDIATELY TERMINATED, and all products/funds will be returned to the vendor
 - 3. ALL money collected MUST be turned in IMMEDIATELY to the Treasurer
- D. Team Accounts
 - 1. ALL money collected from any team fundraiser, sponsorships, or other income MUST be turned in IMMEDIATELY to the Treasurer and will be placed in a separate "Team Account"
 - 2. All money in designated team accounts MUST be used by July 31 of the same season.
 - 3. Any amount not used by the team by July 31 will be forfeited and become the property of the BPESLL general fund
 - 4. All funds must be disbursed equally amongst the players and cannot be used for alcoholic beverage purchases.
 - 5. All funds must be pre-approved by the Treasurer and President prior to purchase or seeking reimbursement. Any item that is not equally distributed (each player gets his own), personalized, or is a single item purchase (i.e, Catcher's gear, left-handed gloves, bats, etc.) will become property of BPESLL and is to be returned to the league at the close of the season.
- E. Equipment:
 - 1. Managers will assume responsibility for ALL equipment checked out to their team for the duration of the season
 - 2. Equipment MUST be returned after the final Postseason Tournament game
 - 3. Any equipment not returned will result in a \$200 fine, and the manager will NOT be in good standing or be allowed to manage in any following seasons
 - 4. Managers are not allowed to personalize or deface equipment belonging to BPESLL. This includes painting and personalizing.
 - 5. Team Apparel

- a) All team shirts, sweatshirts, and other apparel artwork must be approved by the Board of Directors before ordering and distributing the products.
- F. Snackbar:
 - 1. League
 - a) ALL money MUST be turned in to the Treasurer at the end of each weekday's & Saturday game
 - (1) Board member or Snackbar Coordinator shall coordinate with Treasurer for pick up or drop off of ALL money
- G. Any player not fulfilling their fundraiser and other league financial responsibilities (excludes registration fees) within 10 days of the deadline will forfeit all rights and privileges of membership until all fees are paid.
 - 1. This will result in the Parent & Player as NOT in good standing (disqualifying voting rights and all-stars participation)
- H. We will pursue collecting bank fees for personal checks that bounce, and additional penalties as listed below will be applicable:
 - 1. Players will NOT be in good standing
 - 2. Players will not receive League Trophies* (If applicable)

XXXIV. Snackbar Duties

- A. All players' parents are required to complete two(2), 2.5-hour shifts (total of 5 hours) in order to receive their Snack Bar Deposit refund.
- B. A deposit will be collected for each player when during registration
- C. Player uniforms will not be distributed until the Snack Bar deposit has been collected.
- D. Deposits will be returned after the two (2), 2.5-hour shifts have been completed.
- E. If two shifts are not worked, the entire deposit will be forfeited.
- F. If a parent does not show up or cancels a shift within 24 hours, they will not be able to reschedule the shift and will not receive a refund.
 - 1. Exception: Emergency situations (at the discretion of the Snackbar coordinator)

XXXV. Refunds

- A. Registration Refunds will not be issued after League Try-out Day.

XXXVI. Amendments

- A. The Board of Directors shall determine if a proposed change or amendment to these Bylaws shall be adopted.
- B. These Bylaws may be amended by a majority vote of the Board of Directors.